



Ministry	Bread Ministry
Vision / Purpose	The bread ministry works throughout the year to provide residents of the Sydney Tourist Park with fresh bread and a friendly face for a chat on Monday evenings from 6.30 to between 7.30-8.00pm. The volunteers also package up bread packs to be taken to other recipients, including a group of housing commission residents in Sylvania Road and others who need support.
Operating days and times	Mondays 6 pm at bread shop then to Park, till approx. 7.30pm And Tuesday mornings 9 – 11am
Operating Site	Sydney Tourist Park, Wingello Road, Miranda; Bakers Delight, GyMEA Bay Road; Housing Commission houses, 172-176 Sylvania Road, and GMUC premises.
Target participants	Residents of the Sydney Tourist Park and Housing Commission residents, and others as applicable
Brief description of the ministry activities	Families and recipients can expect a warm welcome and free donation of fresh bread from the local bakery. Roles include Team Leader, Volunteer team member and Roster Coordinator. Also on occasions, Deputy Team Leader.

ROLE DESCRIPTIONS

Volunteer Team Member (Some only Mondays, some Tuesday mornings)

- May be required to hold a current WWCC and have been inducted into GRP volunteer ministry, or be rostered with a volunteer who has such qualification.
- Team member arrives at Bakers Delight, GyMEA Bay Road before 6pm on Monday evenings, as per roster.
- Unpack boxes from Team leader's car, set up in shop.
- When told to do so (at 6pm), pack up boxes with remaining bread and load boxes to Heather's car.
- Drive to Sydney Tourist Park and help to unload boxes to kitchen area of park, ensure tables are clear and wiped clean before unloading bread. Usually bread is unloaded by 6.30pm.
- Once unloaded, encourage residents who turn up to take bread for themselves and if appropriate for neighbours.
- Engage with residents in conversation and pastoral care; and ensure safety of all who visit and receive bread donations.
- Separately, prepare paper delivery bags at the site, and fill with pre-determined orders for:
 - Housing Commission residents at Sylvania Road site, currently between 6-9 residents.
 - Tourist Park residents who are unable to come on a Monday night; usually 20-30 additional bags of various bread offerings.
- Once the separate delivery bags are filled, load back into Team Leader's car, for Tuesday delivery.
- Once most of the bread is distributed, approximately 1-1.5 hours later (usually about 7.30-8.0 pm), load boxes of left-over bread back into car and clean surfaces.
- If required and able to attend Tuesday mornings, liaise with Team Leader (Heather) to support her with further distribution of the bagged up bread deliveries in the park, by driving with her and handing out bags to specific known residents.
- Ensure compliance with Culture of Safety requirements, including food handling requirements such as wearing gloves for handling the bread, careful bending and lifting when carrying boxes, etc.
- Ensure Roster Coordinator is advised of availability so that roster can be organised in advance and if unable to attend on rostered day, support team with finding replacement.

NB – The work involves lifting and carrying full bread boxes, and as such it is important that volunteers do not have any mobility or health issues which may prevent them from assisting with the work.

Team Leader

Further to the above role:

- Ensure the car is available with boxes for bread and sufficient paper delivery bags for each occasion (e.g. Monday evenings).

- After finishing on Monday evenings, if bread left over, drive to Bill Lewis' house to drop off remaining bread for further distribution by him.
- On Tuesday mornings, drive to the Sydney Tourist Park to deliver bagged up bread packages to those unable to attend Monday evenings, with support volunteer as allocated. Also, deliver packages to the Sylvania Road housing commission residents as required.
- Provide clear communication with volunteers on role, etc.
- Offer pastoral care to resident families and individuals
- Support, encourage, and guide the team
- Works with the team to set clear vision and expand the ministry where appropriate
- Provide pastoral care to the team and participants where appropriate
- Provide reporting to the church/church council on the ministry

Roster Coordinator

In addition to the above role of Volunteer Team Member:

- Provide a roster for volunteers in consultation with individuals and ensure this is circulated in advance of attendance.
- Support actions where volunteers are unable to attend, including finding back-up volunteers.
- Provide information to Team Leader where required for reports to Council.

Deputy Leader

In addition to the above role of Volunteer Team Member:

- Support team by Deputising for Team Leader on days when she is absent due to illness or holidays.
- Ensure able to drive her car, or organise someone to drive or undertake Coordination duties.